



## Volunteer Role Description - Foster Kitty Coordinator

A hugely rewarding role, as a CDPA Foster Kitty Coordinator, you will help identify the best foster home for our incoming rescued kitties.

The Cats & Dog Protection Association of Ireland (CDPA) is a registered charity dedicated to caring and improving the lives of cats and dogs in Ireland. Our volunteers collaborate with local communities to reduce animal suffering through our Trap-Neuter-Return, foster-rehoming and welfare programmes.

**Commitment required:** Average 5-6 hours per week, however, during kitten season the demand could be greater.

**Location:** Own Home

### Role Description

- Interview & carry out virtual home checks of potential fosterers
- Liaise with CDPA Kitty Rescues about incoming foster cats and kittens
- Allocate cats and kittens to foster homes based on the fosterers experience, availability and ability to meet the kitties requirements
- Review, update and maintain a record of incoming kittens and their allocated foster homes
- Keep track and organise the drop off of Foster start packs (equipment, food, toys etc)
- Organise the return of CDPA equipment as needed

### Desired Qualities

- Kind, caring, patient, reliable & dedicated
- Empathetic towards cats and other volunteers

### Desired Experience

- Previous experience in an animal rescue is very advantageous
- Previous experience with cats, kittens especially as a fosterer is very welcome
- Experience with collecting & recording data
- High computer literacy & experience with facebook, excel, google apps



### **Other Requirements**

- Access to own computer

### **As a CDPA volunteer you will benefit from**

- A hugely rewarding experience as you watch your fosters help their rescues transform into a comfortable, confident and healthy cats
- Access to a strong, supportive community of animal rescuers throughout your volunteer journey with the CDPA
- A full induction, comprehensive training & ongoing support
- Ongoing training from an expert team of volunteers
- Opportunities to become involved in other aspects of the charity
- Experience of working in the Animal & Charity Sector

*CDPA is firmly committed to diversity in all areas of our work. We are committed to developing and maintaining an organisation in which differing ideas, abilities, backgrounds and needs are fostered and valued, and where those with diverse backgrounds and experiences are able to participate and contribute.*